



The South African Council for Educators (SACE) is a professional council for educators that aims to enhance the status of the teaching profession through appropriate Registration, management of Professional Development and inculcation of a Code of Ethics for all educators. SACE is looking for committed, graduates who have completed their studies to apply for internship programme. The Internship programme is offered for the period 24 months, remuneration will be **NQF Level 7. (R6500)** and **NQF Level 8. (R7500.00)** per month. Those who have undergone Internship programme will not be considered. The graduates should be unemployed and 35 years of age or younger. The successful applicants will be required to sign a contract for the duration of Internship between SACE and the ETDP-SETA. Positions are based at SACE Head Office, Centurion.

Requirements

Position	Qualification	Reference no.	Number of Intern
1. Monitoring and Evaluation, Research Intern	Education, Public Management, Public Administration, Social Sciences Research and Humanities NQF LEVEL 7/8	PMERR-001	05
2. Legal and Ethics Intern	Law, Paralegal NQF LEVEL 7/8	ETHICS-002	03

Further skills requirements relate to technical proficiency, monitoring, and evaluation, research, Legal/Law problem-solving and analysis, report writing, prepare presentations, marketing and communication, quality management, and paying attention to details. The incumbents must be client orientated, customer focused and be able to perform in a team environment. Good computer skills: Ms-Excel, Ms-word and Ms-Power Point, with a high level of accuracy for data analysis, work irregular hours and committed to meeting deadlines within tight timeframes.

Posts advertised herein, are declared to be Employment Equity Posts and all designated people are encouraged to apply. SACE Employment Equity Policy will apply.

Send your completed SACE Employment Application Form, accompanied by a comprehensive Curriculum Vitae (CV), and certified copies of ID and qualifications. Late and incomplete applications will not be considered. All copies should be certified not older than 6 months. SACE Employment Application form can be obtained from our website: [https://www.sace.org.za/assets/documents/uploads/sace_24432-2022-11-08-SACE Employment Application Form 28 .pdf](https://www.sace.org.za/assets/documents/uploads/sace_24432-2022-11-08-SACE_Employment_Application_Form_28_.pdf) . The information on the SACE application form must correspond with the Curriculum Vitae. It is the applicant's responsibility to have foreign qualifications, evaluated by the South African Qualification Authority. All foreign qualification must be accompanied by evaluation certificate from SAQA.

Applications should be emailed to recruitment@sace.org.za (**Put reference number on the subject box of the position you are applying**), **hand deliver or Courier to Human Resource Unit, SACE Building Block 1, at 240 Crossway Park Offices, (Corner Jean) Centurion.** Correspondence is limited to short-listed candidates. If not contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The closing date for applications is the **Friday, 25 October 2024.** Direct your Queries to **Mary Chauke: 012 663 0429 or Motsatsi Makgoba: 012 663 0423**