



4.1 Review of my professional development portfolio

Name of the Educator: _____

Name and position of the Reviewer: _____

Date of review: _____

Please, comment critically on the evidence provided for in the portfolio relative to each of the focus areas, below. This process is intended to provide the educator with critical feedback on the contents of their professional development portfolio so that they are supported in the further development of the portfolio. You might want to comment on the responses to the questions in the various questionnaires and reflection sheets and the supporting evidence. Rather than judging the contents we encourage you to ask critical questions of the educator who has compiled the portfolio.

Focus of review	Reviewers' comments
Section 1: A personal introduction and my teaching and learning context	
A personal introduction	
Curriculum Vitae	
Personal biography and teaching philosophy	

<p>Teaching and learning context</p>	
<p>Reflections on professional development</p>	
<p>Section 2: Professional practice</p>	
<p>Reflections on creating a positive learning environment</p>	
<p>Reflections on my knowledge of curriculum and Lesson Plans in my Learning Area</p>	
<p>Reflections on planning, preparation and presentation of learning activities</p>	

Reflections on the selection, adaptation and use of learning and teaching support materials	
Reflections on monitoring and assessing learner progress and achievement	
Reflections on human relations in the school environment	
Reflections on my contribution to the school's development	
Reflections on participation in extra-curricula and co-curricula activities	
Section 3: Professional development	
Professional growth plan	
Achievement towards professional development outcomes in growth plan	



Evaluation of the process of developing and compiling a professional development portfolio

To support the ongoing review of these guidelines and processes of supporting the development of professional development portfolios, please complete the following evaluation questionnaire and return to:

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1. How did you experience the process of compiling your professional development portfolio?

2. What strengths can you identify from this process?



3. What are some of the challenges that you encountered in compiling your professional development portfolio?

4. Did you find this process useful in supporting other policy initiatives in your school, for example Development Appraisal and Performance Management in the IQMS, processes to support the implementation of the NCS, amongst others?

5. What are your general impressions of the guidelines?

6. Did these guidelines support you in compiling your professional development portfolio?
